

**THE TRUSTEES OF RESERVATIONS
ARCHIVES & RESEARCH CENTER**



Guide to

Fletcher Steele Papers Regarding Naumkeag, 1926-1959

NK.MS.Coll.2

by Miriam B. Spectre

March 2012

Last updated: December 2014

Laura Kitchings

Archives & Research Center
27 Everett Street, Sharon, MA 02067
www.thetrustees.org
arc@ttor.org
781-784-8200

Box	Folder	Contents	Dates
------------	---------------	-----------------	--------------

Extent: 12 boxes
Other storage formats: 1 oversized folder
Linear feet: 6.0

Copyright © 2014 The Trustees of Reservations

ADMINISTRATIVE INFORMATION

PROVENANCE

Presumed gift of Fletcher Steele, 1970.

OWNERSHIP & LITERARY RIGHTS

The Fletcher Steele Papers Regarding Naumkeag are the physical property of The Trustees of Reservations. Literary rights, including copyright, belong to the authors or their legal heirs and assigns.

CITE AS

Fletcher Steele Papers Regarding Naumkeag. The Trustees of Reservations, Archives & Research Center.

RESTRICTIONS ON ACCESS

This collection is open for research; copies have replaced some original telegrams and newspaper clippings. Originals may be available by contacting the Archives and Research Center.

FLETCHER STEELE (1885-1971)

John Fletcher Steele was born to Attorney John Mason Steele (1851-1936) and Mary S. Steele (1853-1943) on 7 June 1885 in Rochester, New York. The couple also had a daughter named Esther (1887-1964). According to biographer Robin Karson, John Fletcher Steele was never referred to as “John” but always as “Fletcher” throughout his childhood.

Steele graduated from the Bradstreet School for boys in 1903 and attended Williams College where although he completed most of his coursework in three years, he did not finish his degree until 1907. Upon graduation from college he enrolled in the Graduate School of Landscape Architecture at Harvard University. The program, founded in 1900, taught a Belle Arts approach to design and early instructors included Frederick Law Olmstead Jr. and Arthur Shurtleff (later Shurcliff),

Steele began a six-year apprenticeship with landscape architect Warren H. Manning (1860–1938) in 1908. During this apprenticeship Steele embarked on a four-month tour that included Portugal, Spain, North Africa, Italy, France, Germany, and England. Manning partially funded the tour and Steele

produced a hundred and twenty five page report at the end of the trip. During the apprenticeship, Steele also served as secretary of the Boston Chapter of the American Society of Landscape Architects. In 1913, Steele began his own landscape architecture business in Boston, Massachusetts.

Throughout his career he lectured at the Cambridge School of Architecture and Landscape Architecture and the Lowthorpe School of Landscape Architecture, Gardening, and Horticulture for Women. In 1967 the Garden Club of America awarded Steele the Mrs. Oakleigh Thorn Medal in recognition of outstanding achievement in garden design, Steele had worked on over five hundred projects during his career. He died on 16 July 1971 in Rochester, New York.

In 1926, Steele met Mabel Choate (1870-1958), the daughter of former Ambassador Joseph Hodges Choate (1832-1917) and Caroline Dutcher Sterling Choate (1837-1929). Mabel Choate hired Steele to create a sitting area at the Choate's estate Naumkeag, thus beginning a thirty-year collaboration between Steele and Mabel Choate. In Steele's papers Naumkeag is noted as order number 251.

Choate donated Naumkeag to The Trustees of Reservations upon her death in 1958. More information about the property is available at <http://www.thetrustees.org/places-to-visit/berkshires/naumkeag.html>

Additional collections regarding Naumkeag held by The Trustees of Reservations include: Mabel Choate Papers Regarding Naumkeag, (NK.MS.Coll.1), Choate Family Collection (NK.MS.Coll.3), Dino Mottarella Photographs of Naumkeag (NK.PH.Coll.1), and the Naumkeag Staff Photograph Collection (NK.MS.Coll.2).

SOURCES:

Karson, Robin S. *Fletcher Steele, Landscape Architect: An Account of the Gardener's Life, 1885-1971*. Amherst: Library of American Landscape History. Distributed by the University of Massachusetts Press, 2003

Waag, Carol, "The Lovely and the Wild: Considering Naumkeag". Masters Theses 1896 – February 2014. Paper 1100.

DESCRIPTION OF THE PAPERS

The Fletcher Steele Papers Regarding Naumkeag mainly consist of carbons (and some originals) of the orders that Steele made from 1926 to 1958 for plants, trees, flowers, tools, paint, and other materials that he used in his work on the gardens at Naumkeag. Many of the order forms are annotated by Steele. The forms, which are arranged chronologically, contain a fairly complete record of the materials that were used in the gardens, especially when matched with the photographs and plans regarding each garden that are housed in the Mabel Choate Papers Regarding Naumkeag (NK.MS.Coll.1). The order forms were originally housed in binders that have labels in Steele's handwriting. The forms have been removed from the binders and foldered. There are also some invoices that were sent to Steele, some of which can be matched to orders that he made. In 2002, Jeff Kontoff created a spreadsheet cataloguing many of the order forms available at the Trustees of Reservations Archives and Research Center. Additional material was added to the collection in 2014.

This material primarily included correspondence, invoices, and receipts. This additional material has been incorporated into this Finding Aid.

Series I, Correspondence, is organized into two subseries: Garden Correspondence and Artesian Well Correspondence. The first subseries, Garden Correspondence, includes correspondence between Steele and Mabel Choate from 1937 to 1940 regarding work on the gardens at Naumkeag; this correspondence consists of Choate's original letters to Steele and carbons of Steele's responses to her. The other side of the correspondence (Steele's originals and Choate's carbons) can be found in the Mabel Choate Papers Regarding Naumkeag (NK.MS.Coll.1). There is correspondence from 1937 to 1945 between Steele and George Norbert Kates (b. 1895), who was hired by Steele and Choate to do research in China and to purchase materials in China for the Chinese Garden. Kates published a book about his years in China called *The Years that Were Fat: Peking, 1933-1940*. There is also correspondence in the collection is between Steele and various individuals and companies who worked on the Naumkeag gardens, including Naumkeag's caretaker Robert R. Crighton and stonemason Dominic Monterella. Many of the letters have been photocopied and these copies are included in the collection.

The second subseries, Artesian Well Correspondence, consists of corresponded about the creation of a well at Naumkeag.

Series II, Orders, is organized into two subseries: Forms and Invoices and Receipts. The first subseries, Forms, consists of order forms removed from binders regarding work at Naumkeag.

The second subseries, Invoices and Receipts, consists of invoices and receipts sent to Steele for goods and services related Naumkeag

Series III, Writings, is organized into three subseries, Notes and Plans, Articles, and Drawings and Sketches. The first subseries, Notes and Plans include memoranda and notes from 1936 to 1959 regarding Steele's work on the gardens at Naumkeag; some plans for flower beds; and a 1940 essay about Steele's "Horticultural Undertakings" at Naumkeag. There is also a notebook called "Plant Material Notebook for Peonies, Clematis and Experimental Garden" dated 1935 to 1939. Choate's version of the notebook, dated 1929 to 1956, can be found in the Mabel Choate Papers Regarding Naumkeag (NK.MS.Coll.1, Box 3, Folders 4-13).

The second subseries, Articles, includes copies of published articles written by and about Steele's work at Naumkeag and some of Steele's notes related to these articles.

The third subseries, Drawings and Sketches, consists of drawings and sketches by Steele relating to plantings at Naumkeag.

Series IV, Certificates, consists of import and export documentation for nursery stock.

Series V, Photographs, consists of photographs removed from other series for preservation purposes.

Box	Folder	Contents	Dates
-----	--------	----------	-------

Series I. Correspondence

1.5' (3 boxes)

Dates: 1935-1958

Series I, Correspondence, consists of two subseries: Garden Correspondence and Artesian Well correspondence. Garden Correspondence is organized alphabetically by correspondent. Artesian Well Correspondence consists of two folders of correspondence regarding the creation of a well at Naumkeag in 1936.

GARDEN CORRESPONDENCE

1	1	A.C. Lawrence Leather Company	1940
1	1	A. Frylink & Sons Inc.	1941
1	1	Adams Nursery	1941
1	1	Alfred LoCascio & Son Co. Inc.	1947
1	1	American Fuchsia Society. Leslie I. Nichols	1941
1	1	American Limestone Company	1940
1	1	American Rock Garden Society	1935
1	1	Andrew R. Kennedy, Inc.	1958
1	1	Arnold Arboretum. Dr. J. H. Faull	1940-1952
1	1	Arnold Arboretum. Donald Wyman	1940-1953
1	2	Bailie Basket Company	1937, 1942
1	2	Baird, Roy O.	1946
1	2	Barber Leather Company	1940
1	2	Barnard's Berkshire Nursery. George Barnard	1941
1	2	Bartlett Research Laboratories. Dr. E.P. Felt	1940
1	2	Mrs. Winthrop Battles	1958
1	2	Bay State Nurseries. Donald D. Wyman	1940-1941

Box	Folder	Contents	Dates
GARDEN CORRESPONDENCE			
1	2	Berkshire Gravel Co. W.E. Williams	1950-1953
1	2	Berkshire Leather Co.	1940
1	2	Beverwyck Breweries Inc. J.B. Connors	1935
1	2	Bobbink & Atkins	1940, 1953
1	2	Bonelli, Mr.	1936
		John Braun	1958
1	2	Brownwell Roses. Walter Brownell	1948
		Brynild, Mr.	158
1	2	Boulevard Nurseries	1948
		Brimfield Gardens Nursery	1957
1	2	Bush, Emily Henry	1940
1	3	C.L. Halverson Tree Service	1944-1958
1	4	California Nursery Company. George Roeding	1948
1	4	Calunite Corporation	1958
1	4	Chamber of Commerce. Albany, New York	1940
		Choate, Mabel	
1	5	Correspondence	1934-1939
		Photograph stored in Box 12, Folder 21	
1	6	Correspondence	1940 Mar-1940 Jul
1	7	Correspondence	1940 Aug-1940 Dec
1	8	Correspondence	1941
1	9	Correspondence	1942- 1944

Box	Folder	Contents	Dates
GARDEN CORRESPONDENCE			
1	10	Correspondence	1946
1	11	Correspondence	1947
1	12	Correspondence	1948
1	13	Correspondence	1950
1	14	Correspondence	1951
1	15	Correspondence	1952
1	16	Correspondence	1953
2	1	Correspondence	1954
2	2	Correspondence	1955-1957
2	3	Correspondence	1958, n.d.
2	4	Photocopies of Correspondence	1937-1940
2	5	City Leather Co. Inc.	1940
2	5	Clark Controller Company. Charles Green	1940
2	5	Cleverdon, Varney, and Pike. Charles E. Greene	1940
2	5	Clifford Company, Inc. R.P. Adams	1929-1947
2	5	Cole Nursery Company	1940
2	5	Consolidated Brick Sales, Inc.	1947
2	5	Consulate of the Republic of China. K.S. Wang	1948-1949
2	5	Cornelis, E.J.	1940
2	5	Cornell Iron Works, Inc. M.L. Cornell	1941
2	5	Craig, William N.	1940-1941
		Crighton, Robert	

Box	Folder	Contents	Dates
GARDEN CORRESPONDENCE			
2	6	Correspondence	1936-1946
2	7	Correspondence	1947-1957
2	8	Cuprinol Division	1947-1953
2	8	DeGiorgi Brothers Company	1948
2	8	Dilatush, Earle	1940
2	8	E.W. Parks Co.	1940
2	8	Earle B. Warner, Inc.	1940
2	8	Edward H. Scanlon & Associates	1958
2	8	Ellsworth, John E.	1933
2	8	Ernest Haysler and Son	1941
2	8	Ernest P. Smith & Co.	1933
2	8	Essex County Cooperative Farmers' Association	1941
2	8	Exeter Wild Flower Gardens. Isaac Langley Williams	1941
2	8	F.A. Bartlett Tree Expert Company. Wilfrid Wheeler	1940-1946
2	8	Fairmount Iris Gardens. Elizabeth N. Nesmith	1940-1941
2	8	Fitzgerald Brewing Co. L. Miller	1935
2	8	Fletcher, Laurence	1947, 1954
		Includes Postcard of Bartholomew's Cobble	
2	8	Franklin Leather Co., Inc.	1940
2	8	Fraser's Greenhouse	1940
2	8	Fraser. Christina L.	1940-1941
2	8	Gabel, Joseph B.	1940

Box	Folder	Contents	Dates
GARDEN CORRESPONDENCE			
2	8	Gardens of the Blue Ridge. E.C. Robbins	1950
2	9	Gardenside Nurseries, Inc.	1948
2	9	George H. Davis Studio. Paul S. Davis	1941
2	9	George H. Peterson, Inc.	1940
2	9	George R. Sands and Sons	1953-
2	9	Godfrey L. Cabot, Inc. James B. Weaver	1949
2	9	Hamilton College. Professor A.P. Saunders	1940
2	9	Hampton Color & Chemicals. Harry L. Daunoy	1940, 1953
2	9	Henry A. Dreer, Inc.	1940
2	9	Henry Kohankie & Son	1940-1953
2	9	Horticulture Magazine. Daniel J. Foley	1956
2	9	Hughs Bolckow Shipbreaking Co., Ltd.	1958
2	9	Hunt, Chester Hay	1941
2	9	Hunter, Gordon	1940
2	9	Hurlbut Paper Company	1943
2	9	Inertol Co., Inc.	1946
		One letter listed in Order Form spreadsheet as NK.2002.1.5.138	
2	10	J.B. Lowell, Inc. James B. Lowell	1952-1958
		Some letters with Peter S. H. Moore	
2	11	J.L. Hopkins Company	1948
2	11	J.W. Cole & Son	1939-1940
2	11	Jackson B. Hester Agricultural Research Laboratories, Inc.	1958

Box	Folder	Contents	Dates
GARDEN CORRESPONDENCE			
2	11	James & George & Son. James I. George	1936-1946
2	11	Job Negeim Ceramic Studio	1950, 1952
2	11	John Scheepers, Inc.	1941
2	11	Joseph T. Ryderson & Son	1952-1958
2	12	Kagan-Dreyfuss, Inc. Vladimir Kagan Vladimir Kagan About small terrace tables purchase Kates, George Norbert (b. 1895)	1951 Aug
3	1	Correspondence Some letters postmarked Peking, China Letters mention Chinese tiles Photographs stored in Box 12, Folder 23	1937-1939 Jun
3	2	Correspondence Some letters postmarked Peking, China Include information about the shipment of Chinese tiles	1939 Jul-1939 Oct
3	3	Kingston Trap Rock Co. John H. Treichler	1954
3	3	Lichtman Widen Tanning Corp.	1940
3	3	Lightman Widen Tanning Corporation	1940
3	3	Lindholm Construction Company	1939-1944, n.d.
3	4	Massachusetts Agricultural College Experimental Station Includes analyses of several soil samples from Naumkeag	1933, 1943, 1951
3	4	Massachusetts State College	1933-1945

Box	Folder	Contents	Dates
GARDEN CORRESPONDENCE			
3	4	Mayfair Nurseries. Walter A. Kolga	1947
3	5	Morgan, Frances (Mrs. Randal)	1947
3	5	Mottarella, Dominic	1940-1953
3	5	Mottarella, Edward	1957-1958
3	5	Museum of Fine Arts Pottery School. Norman Arsenault	1948
3	6	New England Brick Company	1941
3	6	New York State Fruit Co-operative Association, Inc. H.L. King	1945 Nov
3	6	North Street Greenhouses	1946
3	6	Oberlin Peony Garden. Reuben L. Oberlin	1940
3	6	Olson, Carl	1953
3	6	Palo Alto Nursery	1941
3	6	Parker, L.H.	1940
3	6	Paul E. Dutelle and Co.	1950-1958
3	6	Peabody Museum. Ernest Stanley Dodge	1948
3	6	Peck, Irving	1953
3	6	Pennsylvania School of Horticulture. Louise Bush-Brown	1948
3	6	Penson, G.H.	1941-1959
3	6	Peters, Constance E.	1940
3	7	Pittsfield Iron Works & Coal Supply	1941-1942
3	7	The Porcupine Company	1936
3	7	Princeton Nurseries	1953
3	7	Pruitt [?], Alan	1953

Box	Folder	Contents	Dates
GARDEN CORRESPONDENCE			
3	7	Raleigh Granite Company. H. Wolff	1940
3	7	Rare Plants Nursery. William Gratwick	1940-1955, n.d.
3	7	Redden Greenhouse. Herbert W. Redden	1940
3	7	Rennie, Mary	1947-1958
		Secretary for Mabel Choate	
3	7	Robbins, E.C.	1940
3	7	Rocknoll Nursery	1946
3	8	S.G. Gump Company	1935
3	8	Sage, C.V.	1940
3	8	Sandyloam Garden Lilies	1952-1956
3	8	Sharon [?], Faith	n.d.
		Secretary to Mr. Steele	
3	8	Helen Smith	1958
		Secretary to Mr. Steele	
3	8	Smyser-Royer Company	1941
3	8	South Warren Community Nurseries. L.H. Parker	1940
3	8	Spencer, Harriet	1950
3	8	Star Rose Growers. Gladys R. Montgomery	1946
3	8	Strawberry Hill. A.D. Rothman	1956
		Sudbury Nurseries, Inc. Abel Cutting	1953
3	8	Sunny Border. Robert Bennerup	1947
3	8	Swan River Nurseries Avery, Humphrey	1952

Box	Folder	Contents	Dates
GARDEN CORRESPONDENCE			
3	9	T.D. Downing Company	1958
3	9	Trivett's Tested Seeds, Inc. Helen S. Smith	1941
3	9	University of Massachusetts Experimental Station Agricultural Experimental Station Waltham	1951
3	9	Upper Bank Nurseries, Fairman Furness	1940-1947
3	9	Vanelli, Caesar	1946
		Relating to a Chinese carving	
3	10	Walter Baker & Co.	
3	10	Wayside Gardens	1941-1952, n.d.
3	10	White & Franke Co	1940
3	10	Will Tittotson Roses	1953
3	10	Wister, John C.	1940
3	10	Wyant, Melvin E.	1951-1953
3	10	Yang, Lien-sheng	1946
3	10	Zanin Tile Sales Co., Inc.	1952
3	11	Photocopies of Correspondence	1933-1940 May
3	12	Photocopies of Correspondence	1940 Jun-1956
ARTESIAN WELL CORRESPONDENCE			
3	13	Artesian Well Correspondence	1936 Jan-1936 Mar
3	14	Artesian Well Correspondence	1936 Apr-1936 Jun

Box	Folder	Contents	Dates
------------	---------------	-----------------	--------------

Series II. Orders

3.0' (6 boxes)
 Dates: 1926-1958.

Series II, Order forms, is organized into two subseries: Forms, and Invoices and Receipts, Each subseries is arranged chronologically.

FORMS

4	1	Forms for orders made by Fletcher Steele, carbon and original, some annotated	1926 Nov
4	2	Photocopies of forms for orders made by Fletcher Steele,	1926 Nov
4	3	Forms for orders made by Fletcher Steele, carbon and original, some annotated	1927 Apr-1927 Oct
4	4	Photocopies of forms for orders made by Fletcher Steele,	1927 Apr-1927 Oct
4	5	Forms for orders made by Fletcher Steele, carbon and original, some annotated	1928 Apr-1928 Dec
4	6	Photocopies of Forms for orders made by Fletcher Steele,	1928 Apr-1928 Dec
4	7	Forms for orders made by Fletcher Steele, carbon and original, some annotated	1929 Jan-1929 Aug
4	8	Photocopies of Forms for orders made by Fletcher Steele,	1929 Jan-1929 Aug
4	9	Forms for orders made by Fletcher Steele, carbon and original, some annotated	1930 Jan-1930 Jul
4	10	Photocopies of Forms for orders made by Fletcher Steele,	1930 Jan-1930 Jul
4	11	Forms for orders made by Fletcher Steele, carbon and original, some annotated	1931 Mar-1931 Dec
4	12	Photocopies of Forms for orders made by Fletcher Steele,	1931 Mar-1931 Dec
4	13	Forms for orders made by Fletcher Steele, carbon and original, some annotated	1932
4	14	Photocopies of Forms for orders made by Fletcher Steele,	1932

Box	Folder	Contents	Dates
FORMS			
4	15	Forms for orders made by Fletcher Steele, carbon and original, some annotated	1933
4	16	Photocopies of Forms for orders made by Fletcher Steele,	1933
5	1	Forms for orders made by Fletcher Steele, carbon and original, some annotated	1934
5	2	Photocopies of Forms for orders made by Fletcher Steele,	1934
5	3	Forms for orders made by Fletcher Steele, carbon and original, some annotated	1935 Jan-1935 May
5	4	Forms for orders made by Fletcher Steele, carbon and original, some annotated	1935 June-1935 Dec
5	5	Photocopies of Forms for orders made by Fletcher Steele,	1935
5	6	Forms for orders made by Fletcher Steele, carbon and original, some annotated	1936
5	7	Photocopies of Forms for orders made by Fletcher Steele,	1936
5	8	Forms for orders made by Fletcher Steele, carbon and original, some annotated	1937 Feb-1937 Apr
5	9	Photocopies of Forms for orders made by Fletcher Steele,	1937 Feb-1937 Apr
5	10	Forms for orders made by Fletcher Steele, carbon and original, some annotated	1937 Apr-1937 Jul
5	11	Forms for orders made by Fletcher Steele, carbon and original, some annotated	1937 Aug-1937 Sep
5	12	Photocopies of Forms for orders made by Fletcher Steele,	1937 Aug-1937 Sep
5	13	Forms for orders made by Fletcher Steele, carbon and original, some annotated	1938 Feb-1938 Jul
5	14	Photocopies of Forms for orders made by Fletcher Steele,	1938 Feb-1938 Jul
6	1	Forms for orders made by Fletcher Steele, carbon and original, some annotated	1938 Jul-1938 Sep

Box	Folder	Contents	Dates
FORMS			
6	2	Photocopies of Forms for orders made by Fletcher Steele,	1938 Jul–1938 Sep
6	3	Forms for orders made by Fletcher Steele, carbon and original, some annotated	1938 Sep–Dec 1938
6	4	Photocopies of Forms for orders made by Fletcher Steele,	1938 Sep–Dec 1938
6	5	Forms for orders made by Fletcher Steele, carbon and original, some annotated	1939 Feb–1939 Mar
6	6	Photocopies of Forms for orders made by Fletcher Steele,	1939 Feb–1939 Mar
6	7	Forms for orders made by Fletcher Steele, carbon and original, some annotated	1939 Apr–1939 Jun
6	8	Photocopies of Forms for orders made by Fletcher Steele,	1939 Apr–1939 Jun
6	9	Forms for orders made by Fletcher Steele, carbon and original, some annotated	1939 Jul–1939 Aug
6	10	Forms for orders made by Fletcher Steele, carbon and original, some annotated	1939 Sep–1939 Dec
6	11	Photocopies of Forms for orders made by Fletcher Steele	1939 Aug–1939 Dec
6	12	Forms for orders made by Fletcher Steele, carbon and original, some annotated	1940 Feb–1940 Apr
6	13	Photocopies of Forms for orders made by Fletcher Steele,	1940 Feb–1940 Apr
7	1	Forms for orders made by Fletcher Steele, carbon and original, some annotated	1940 Apr–1940 May
7	2	Photocopies of Forms for orders made by Fletcher Steele,	1940 Apr–1940 May
7	3	Forms for orders made by Fletcher Steele, carbon and original, some annotated	1940 Jun–1940 Jul
7	4	Forms for orders made by Fletcher Steele, carbon and original, some annotated	1940 Aug–1940 Oct
7	5	Photocopies of Forms for orders made by Fletcher Steele	

Box	Folder	Contents	Dates
FORMS			
7	6	Forms for orders made by Fletcher Steele, carbon and original, some annotated	1940 Dec–1941 Apr
7	7	Photocopies of Forms for orders made by Fletcher Steele	1940 Dec–1941 Jun
7	8	Photocopies of Forms for orders made by Fletcher Steele	1940 Dec–1941 Jun
7	9	Forms for orders made by Fletcher Steele, carbon and original, some annotated	1941 May–1941 Aug
7	10	Forms for orders made by Fletcher Steele, carbon and original, some annotated	1941 Aug–1941 Oct
7	11	Photocopies of Forms for orders made by Fletcher Steele	1941 Jun–1941 Dec
7	12	Forms for orders made by Fletcher Steele, carbon and original, some annotated	1941 Aug–1942 Mar
7	13	Photocopies of Forms for orders made by Fletcher Steele	1941 Aug–1942 Mar
8	1	Forms for orders made by Fletcher Steele, carbon and original, some annotated	1942 Mar–1942 May
8	2	Photocopies of Forms for orders made by Fletcher Steele	1942 Mar–1942 May
8	3	Forms for orders made by Fletcher Steele, carbon and original, some annotated	1942 May–1942 Oct
8	4	Photocopies of Forms for orders made by Fletcher Steele	1942 May–1942 Oct
8	5	Forms for orders made by Fletcher Steele, carbon and original, some annotated	1943 May–1943 Oct
8	6	Photocopies of Forms for orders made by Fletcher Steele	1943 May–1943 Oct
8	7	Forms for orders made by Fletcher Steele, carbon and original, some annotated	1944 Mar–1944 Nov
8	8	Photocopies of Forms for orders made by Fletcher Steele	1944 Mar–1944 Nov
8	9	Forms for orders made by Fletcher Steele, carbon and original, some annotated	1945 Feb–1945 Nov
8	10	Photocopies of Forms for orders made by Fletcher Steele	1945 Feb–1945 Nov

Box	Folder	Contents	Dates
FORMS			
8	11	Forms for orders made by Fletcher Steele, carbon and original, some annotated	1946 Jan–1946 Nov
8	12	Photocopies of Forms for orders made by Fletcher Steele	1946 Jan–1946 Nov
8	13	Forms for orders made by Fletcher Steele, carbon and original, some annotated	1947 Feb –1947 Oct
8	14	Photocopies of Forms for orders made by Fletcher Steele	1947 Feb –1947 Oct
8	15	Forms for orders made by Fletcher Steele, carbon and original, some annotated	1948 Feb-1948 Mar
8	16	Photocopies of Forms for orders made by Fletcher Steele	1948 Feb-1948 Mar
8	17	Forms for orders made by Fletcher Steele, carbon and original, some annotated	1949 Feb–1949 Oct
8	18	Photocopies of Forms for orders made by Fletcher Steele	1949 Feb–1949 Oct
8	19	Forms for orders made by Fletcher Steele, carbon and original, some annotated	1950 Mar–1950 Dec
8	20	Photocopies of Forms for orders made by Fletcher Steele	1950 Mar–1950 Dec
9	1	Forms for orders made by Fletcher Steele, carbon and original, some annotated	1951 Apr–1951 Sep
9	2	Photocopies of Forms for orders made by Fletcher Steele	1951 Apr–1951 Sep
9	3	Forms for orders made by Fletcher Steele, carbon and original, some annotated	1952 Mar –1952 Sep
9	4	Photocopies of Forms for orders made by Fletcher Steele	1952 Mar–1952 Sep
9	5	Forms for orders made by Fletcher Steele, carbon and original, some annotated	1953 Feb–1953 Apr
9	6	Photocopies of Forms for orders made by Fletcher Steele	1953 Feb–1953 Apr
9	7	Forms for orders made by Fletcher Steele, carbon and original, some annotated	1953 Apr–1953 Nov

Box	Folder	Contents	Dates
FORMS			
9	8	Photocopies of Forms for orders made by Fletcher Steele	1953 Apr–1953 Nov
9	9	Forms for orders made by Fletcher Steele, carbon and original, some annotated	1953 Dec–1954 Sep
9	10	Photocopies of Forms for orders made by Fletcher Steele	1953 Dec–1954 Sep
9	11	Forms for orders made by Fletcher Steele, carbon and original, some annotated	1954 Nov–1955 Sep
9	12	Photocopies of Forms for orders made by Fletcher Steele	1954 Nov–1955 Sep
9	13	Forms for orders made by Fletcher Steele, carbon and original, some annotated	1956 Apr–1956 Oct
9	14	Photocopies of Forms for orders made by Fletcher Steele	1956 Apr–1956 Oct
9	15	Forms for orders made by Fletcher Steele, carbon and original, some annotated	1957 Mar–1957 Aug
9	16	Photocopies of Forms for orders made by Fletcher Steele	1957 Mar–1957 Aug
10	1	Forms for orders made by Fletcher Steele, carbon and original, some annotated	1958 May–1958 Oct
10	2	Photocopies of Forms for orders made by Fletcher Steele	1958 May–1958 Oct
INVOICES AND RECEIPTS			
10	3	Invoices and Receipts	1935
		Includes Chines customs information	
		Includes a Uniform Straight Bill of Lading for Two Crates of Shells Clam not crushed of ground	
		Photographs Stored in Box 12, Folder 22	
10	4	Invoices and Receipts	1936 Jan-1936 May
10	5	Invoices and Receipts	1936 Jun-1936 Sep
10	6	Invoices and Receipts	1936 Oct-1936 Dec

Box	Folder	Contents	Dates
INVOICES AND RECEIPTS			
10	7	Invoices and Receipts	1939 Sep -1940April
10	8	Invoices and Receipts	1940 May
10	9	Invoices and Receipts	1940 Jun-1940 Jul
10	10	Invoices and Receipts	1940 Aug–1940Nov
10	11	Invoices and Receipts	1941 May-Aug
10	12	Invoices and Receipts	1944-1952 Jul
10	13	Invoices and Receipts	1952 Jul -1957
10	14	Photocopies of Invoices	1940-Jul 1952
10	15	Photocopies of Invoices	1952 Jul – 1958

Series III. Writings

1.25' (2.5 boxes)
 Dates: 1928-1959

Series III. Writings, is divided into three subseries Notes and Plans, Articles, and Drawings and Sketches. Each subseries is arranged chronologically.

WRITINGS

11	1	“Superintendent’s Weekly Report of Expenditures on work of Miss Mabel Choate” Incomplete	1928-1935
11	1	Report of Agent Account reporting receipts and payments	1929
11	1	Green Garden” Handwritten Spreadsheet	1929 Jan
11	1	Estimates for Proposed Work at Mrs. Joseph H. Choate’s Estate Stockbridge	1929 Feb
11	2	Flower Bed Plans (w/ Photocopies)	[193-?]

Box	Folder	Contents	Dates
WRITINGS			
11	3	List of Material Planted Fall 1913 in the Experimental Includes a Diagram	1931 Oct
11	3	“Winter Protection” Typewritten List of Instructions	1932 Oct 20
11	3	Evergreen Garden Plans Typewritten Spreadsheet	1932 Nov 17
11	3	Plantings ordered from 1929 to 1932 handwritten and Annotated	1932
11	4	Forecourt Planting Handwritten Spreadsheet	1932
11	5	Memoranda and Notes	1932 Jul -1933 Aug
11	6	Photocopies of Memoranda and Notes	1932 Jul -1933 Aug
11	7	Typewritten Annotated Garden Plans	1933 Aug 24
11	7	Handwritten Garden Plans	1933 Sep 5
11	8	Memoranda and Notes	1933 Sep-1933 Nov
11	9	Photocopies of Memoranda and Notes	1933 Sep -1933 Nov
11	10	Memoranda and Notes	1934-1935 Oct
11	11	Photocopies of Memoranda and Notes	1934-1935 Oct
11	12	Planting Plans Typed Spreadsheets 1935 Spring Planting Spreadsheet in Marker Stored in: Oversize, Broadside Cabinet. Large Folders. Bsd I	1935 Mar-1935 Dec 1935 Apr 11
11	13	Crossed out typed planning notes	1935 Apr 27
11	13	“Peony List 1929-1935”	1935 Jul 12
11	14	Typewritten Planting Plans	1935-1940
11	15	Photocopies of Planting and Building Reports	1935 Oct-1935 Nov

Box	Folder	Contents	Dates
WRITINGS			
11	16	Plant Material Notebook	1935-1939
		Some Material Stored in: Oversize, Broadside Cabinet. Large Folders. Bsd I	
11	17	Photocopy of Plant Material Notebook	1935-1939
11	18	Memoranda and Notes	1935 Nov-1936 Oct
11	19	Photocopy of Memoranda and Notes	1935 Nov-1936 Oct
11	20	Memoranda and Notes	1936 Nov-1939
11	21	Photocopies of Memoranda and Notes	1936 Nov-1940 Aug
11	22	Experimental Garden Data Notes	1936 Feb 20
11	22	Planting Spreadsheet	1936 March
11	22	Information from Mrs. Joy Clark notes	1936 Apr 10
11	22	Work to be done reports	1936 May- 1936 Jun
11	22	Reports from Naumkeag	1936 Jun -1936 Nov
11	22	"Work on New Temple which should be done Spring 1937"	1936 Nov 18
11	22	Clematis List	1936 Aut
11	23	"Tools and Equipment in Basement of Main Garage" Typewritten List	1937 Oct 20
11	23	Cutting Garden, Annuals etc. handwritten Spreadsheet	1938 Apr 4
11	24	Chinese Temple Memoranda and Notes	1939 Aug-1940 Aug
11	24	Planting Suggestions Typewritten List	1939 Dec 15
11	24	Alpine Lawn Seeds Typewritten List	1939-1940
11	25	Memoranda and Notes	1940 May-1959 Oct

Box	Folder	Contents	Dates
		WRITINGS	
		Naumkeag Perennials for Cutting Spreadsheet	1940 Oct 12
		Stored in: Oversize, Broadside Cabinet. Large Folders. Bsd I	
		Naumkeag Data for Horticultural Society Notes	1940 Nov 3
		Stored in: Oversize, Broadside Cabinet. Large Folders. Bsd I	
12	1	Photocopies of Memoranda and Notes	1941 Aug-1959 Oct
12	2	Planting Plan by Month with copy	1941 Jan
12	3	Clematis Spreadsheet typed	1941 Jun 2
12	3	Cutting Garden Typed Spreadsheet	1941 Jun 4
12	4	1942 Cutting Garden Spreadsheets	1941 June-1941 Jul
12	5	Fletcher Steele's Typewritten Reports after Visiting Naumkeag	1941 Aug-1941 Oct
12	5	Notes about a telegram from Mr. Franke Telegram	1941 Sept 17
		Handwritten Pencil diagram of Planting Plans	1942
		Stored in: Oversize, Broadside Cabinet. Large Folders. Bsd I	
12	6	Naumkeag Tool house Typed Inventory	1943 Sep
12	7	Naumkeag Garden Plans	1945 Spr
12	7	Handwritten Garden Planning Spreadsheet	1946 Jan
12	8	Brief Handwritten Notes	1947-1952
		Some notes written on index cards in pencil	
		Some notes written on the back of calendar pages in pencil	
12	9	Naumkeag Halverson Spraying Recommendations Handwritten on Graph Paper	1948 April 19

Box	Folder	Contents	Dates
WRITINGS			
12	10	Table Pickup Memo	1949 Jun 22
12	10	Index card with notes about tile drawings	1950 Jan 16
12	10	Notes for Job Negeim	1950 Mar 3
12	10	Typed Autumn Report 1950 for Spring Planting 1951	1950 Oct 25
12	10	Hand written Phone Message about a Mr. Ross call Mr. Ross at Theodore Schwamb Co.	1951 Jul 25
12	11	Handwritten notes on Village Hill Nursery order	1952-1954 Aut
12	11	Notes on Roses at Naumkeag	1953
Typewritten and Handwritten Notes			
12	12	Typewritten to do list for workmen	1957
12	13	Handwritten spreadsheet of Fertilizer Report	1958 Feb 28
12	13	Naumkeag Visit Reports	1958 May-1958 Oct
12	13	Handwritten Naumkeag Plans	1958 Oct 15
12	14	Spreadsheet for Oberlin Peony Gardens	n.d.
12	14	Handwritten Fertilizer Notes	n.d.
12	14	Handwritten Notes	n.d.
12	14	Chinese Tile Replacement Spreadsheet	n.d.
12	14	Rosa Horibonda Spreadsheet	n.d.
12	14	Handwritten Financial Notes	n.d.
12	14	Handwritten Plant notes	n.d.

Box	Folder	Contents	Dates
ARTICLES			
12	15	“Comfort in a Garden” photocopy of article Written by Fletcher Steele Published in <i>The Decorators Digest</i>	1934
12	16-17	Typewritten Document “Notes on Horticultural Undertakings As I have been engaged as landscape Architect for some years at Naumkeag” 2 Copies	1940
12	18	The Roving Eye Column by Rudolph Elie Copy of Newspaper article that mentions Naumkeag	1956
DRAWINGS AND SKETCHES			
		Cut Flower Garden Plan Stored in: Oversize, Broadside Cabinet. Large Folders. Bsd I	1938 Jul 38
12	19	Drawing of Railings to be made	1942 Jul
12	19	Sketch for Naumkeag Rattan Fence #251-236	1947 Apr 4
12	19	Unidentified Sketch	1950 Jun 19
12	19	Suggested Urns for Naumkeag	1953 Aug 19
12	19	Sketch of Rope Barrier	n.d.
12	19	Pencil Drawing on Tissue paper of gate	n.d.

Series IV. Certificates

1 folder (.25 boxes)
Dates: 1940

Series IV. Certificates, consists nursery stock importation documentation.

Box	Folder	Contents	Dates
CERTIFICATES			
12	20	Ministry of Agriculture and Fisheries England and Wales	
		Original Certificate of Examination of Nursery Stock	1940 Mar 14

CERTIFICATES

12	20	United States department of Agriculture Bureau of Entomology and Plant	
		Quarantine Permit for the Import of Plant Material	1940

Series V. Photographs

1 folder (.25 boxes)
 Dates: 1940

Series V. Photographs includes photographs removed from other series.

PHOTOGRAPHS

12	21	Photographs removed from 1934 letter from Mabel Choate	1934
12	22	Photographs of Stone Dogs removed from Invoices from Chinese Purchases	1935
12	23	Photograph Removed from Kates letter	1937 Nov 30
12	23	Postcard with Photographs of Plant	n.d.
12	24	Postcards of Stone Works from Stonecraft Inc. Rockford, Illinois	n.d.

BROADSIDE CABINET. LARGE FOLDERS

Bsd	I	1935 Spring Planting Spreadsheet in Marker (Series III)	1935 Apr 11
Bsd	I	Material from Plant Material Notebook (Series III)	1935-1939
Bsd	I	Naumkeag Perennials for Cutting Spreadsheet (Series III)	12 Oct 1940
Bsd	I	Naumkeag Data for Horticultural Society Notes (Series III)	1940 Nov 3

Box	Folder	Contents	Dates
BROADSIDE CABINET. LARGE FOLDERS			
Bsd	I	Perennial Plants for Cut-Flowers Spreadsheet (Series III)	n.d.
Bsd	I	Handwritten Pencil diagram of Planting Plans (Series III)	1942